



Community Services Worker (Korean-speaking)

Initially 22.5 hours per week with prospect to increase to 37.5 hours per week

CASS Care Ltd is a multi-disciplined community services provider active in the provision of a comprehensive range of social welfare services, catering the needs from cradle to seniors, including settlement and health, child care, disability, home ageing, residential aged care, vocational and many more community-based services. We are seeking an enthusiastic and skilled person to fill the above position in our organisation.

Position Summary:

This position will be responsible for providing community services, including settlement and health related services and community development activities to the Korean community, as well as promoting the services in the Korean community online and offline.

Main Duties and Responsibilities (all of which are targeting the Korean community):

- Provide settlement and health related services through casework and referral;
- Coordinate and organise services such as form filling, information sessions and community events and programs;
- Recruit, train and manage volunteers to assist the delivery of services and activities;
- Promote CASS services and events on websites, social media and local Korean media; and
- Collect information from the community to identify unmet needs and feedback on existing services and activities to enable continuous improvement and planning of new services.

Selection Criteria: Essential

- Tertiary qualifications at a recognised degree level in Community Services, Social Sciences and Social Work or equivalent;
- Minimum 1-2 years community work experiences;
- Fluency in spoken and written English and excellent command of spoken and written Korean;
- Demonstrable social media skills including social publishing, social media marketing;
- Good interpersonal skills with the ability to build and maintain good relationships with stakeholders;
- Valid driver's license;
- Current National Police Check.

Desirable

- Experience in coordinating and providing services in community organisations;
- Experience in managing organisation's social media account, such as Facebook, Naver café and/or Kakaotalk;
- Ability to edit photos, images and YouTube videos
- Ability to speak other languages, especially Chinese.

Salary and employment conditions for the above position is as per Enterprise Agreement. Salary packaging is available. Discount child care fees are available for CASS's long day care, before and after school, and vacation care services.

How to Apply:

Applications in writing providing detailed resume, responses to the above requirements are to be forwarded before 5:00pm, 4 November 2019 to: Ms. Joyce Wang, Senior Executive Officer/ Human Resources Management, CASS Care Ltd, 44-50 Sixth Avenue, Campsie NSW 2194 or via email to hr@cass.org.au.

For enquiries on the position, please call Ms Sarah Chang, Executive Support Officer, Services Development (Korean) on 0411 572 267.

Only shortlisted applicants for interview will be notified.